

**2002 TAX CREDIT REGULATORY AGREEMENT  
AND  
DECLARATION OF RESTRICTIVE COVENANTS**

THIS TAX CREDIT REGULATORY AGREEMENT AND DECLARATION OF RESTRICTIVE COVENANTS (this “AGREEMENT”) is made and entered into as of \_\_\_\_\_, 2003 by and between the Commonwealth of Massachusetts, acting by and through the Department of Housing and Community Development (“DHCD”), and \_\_\_\_\_, and its successors and assigns (the “Owner”).

WITNESSETH:

WHEREAS, DHCD, as successor to the former Executive Office of Communities and Development (“EOCD”), is authorized by Executive Order 291 signed by the Governor of the Commonwealth of Massachusetts to administer the State Housing Credit Ceiling as defined in Section 42 of the United States Internal Revenue Code of 1986 as amended, (the “Code”) in connection with the allocation and administration of low-income housing tax credits (the “Low-Income Tax Credit”); and

WHEREAS, DHCD has adopted a 2002 Low-Income Housing Tax Credit Allocation Plan (the “Allocation Plan”) and certain Low-Income Housing Tax Credit Guidelines dated January 2002 (the “Guidelines”), which govern the process and standards for allocation of the Low-Income Tax Credit; and

WHEREAS, the Owner is the owner of a \_\_\_\_\_ unit rental housing development located on lands in the City/Town of \_\_\_\_\_, County of \_\_\_\_\_, Massachusetts more particularly described in Exhibit A hereto, known as or to be known as \_\_\_\_\_ (the “Project”); and

WHEREAS, the Owner has applied to DHCD for an allocation of Low-Income Tax Credits to the Project; and

WHEREAS, the Owner has represented to DHCD in Owner's Low-Income Housing Credit Application (the “Application”) that a certain percentage of the units in the Project shall be both rent restricted and occupied by individuals or families whose income is a certain percentage or less of the area median gross income as determined in accordance with Section 42 of the Code, and that the Owner will maintain other restrictions on the use and occupancy of the Project, as set forth herein; and

WHEREAS, DHCD has determined that, as of the date hereof, the Project would support a Low-Income Tax Credit allocation, as set forth herein, provided that the units in the Project are placed in service in accordance with Section 42 of the Code and any other applicable requirements; and

WHEREAS, the Code requires as a condition precedent to the allocation of the Low-Income Tax Credit that the Owner execute, deliver and record in the official land deed records of the county in which the Project is located this Agreement in order to create certain covenants running with the land for the purpose of enforcing the requirements of Section 42 of the Code and other applicable requirements by regulating and restricting the use and occupancy and transfer of the Project as set forth herein; and

WHEREAS, the Owner, under this Agreement, intends, declares and covenants that the regulatory and restrictive covenants set forth herein governing the use, occupancy and transfer of the Project shall be and are covenants running with the Project Land (as defined herein in Section 1) for the term stated herein and binding upon all subsequent owners of the Project Land for such term, and are not merely personal covenants of the Owner;

NOW, THEREFORE, in consideration of the promises and covenants hereinafter set forth, and of other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, DHCD and the Owner do hereby agree as follows:

## SECTION 1 - DEFINITIONS

- (a) Unless otherwise expressly provided herein or unless the context clearly requires otherwise, the following terms shall have the respective meanings set forth below for all purposes of this Agreement:

“Agreement” means this Tax Credit Regulatory Agreement and Declaration of Restrictive Covenants, as it may from time to time be amended.

“Applicable Fraction” means the smaller of the “unit fraction” or the “floor space fraction,” as these terms are defined in section 42(c)(1) of the Code, which has been determined for the purposes of this Agreement to be \_\_\_\_%.

<“Capital Source(s),” where a Comprehensive Permit has been issued to the Project, means the investing financial entity(ies), as lender(s) to or partner(s) of, the Owner, providing all or substantially all of the capital necessary to construct the Project. The initial Capital Source(s) shall be \_\_\_\_.>

“Code” means the Internal Revenue Code of 1986 as amended and all regulations applicable thereto.

<“Comprehensive Permit” means the permit issued to the Project by the Zoning Board of Appeals of \_\_\_\_\_, Massachusetts pursuant to Massachusetts General Laws Chapter 40B, Sections 20 through 23, as said permit may be amended from time to time, which provides for the construction of the Project.>

“DHCD” means the Massachusetts Department of Housing and Community Development, its successors and assigns.

“Gross Rent” means the total amount received from a tenant as a rental payment, excluding any payment under Section 8 of the United States Housing Act of 1937 or any comparable rental assistance (with respect to such unit or occupants thereof) and including any utility allowance under Section 8 of the aforementioned act.

“Income Certification” means a certification as to income executed by a tenant of the Project.

<“Limited Dividend Organization” means a corporation, partnership, or other organization, other than a public agency, which by its governing articles of organization or partnership agreement prohibits distribution with respect to any one year of operation of more than 10% on said entity's equity in the Project. Equity in the Project shall be the difference between the amount provided by the Capital Source(s) to the Project and the total cost of the Project, including, where applicable, a Builder's and Sponsor's Risk Allowance (BSPRA) equal to twenty percent (20%) of the total Project cost net of land, BSPRA, and syndication costs.>

“Low-Income Tenant” means the occupant(s) of a housing unit in the Project whose income on admission to the Project, as computed in accordance with the rules and regulations governing the Low-Income Tax Credit, does not exceed \_\_\_\_\_ percent of the area median gross income, adjusted for family size.

“Low-Income Tenant Rental Period” means the period beginning on the first day of the Compliance period under Section 42 of the Code and extending for ninety-nine (99) years. If the Project consists of more than one building, this shall be determined for each building.

“Low-Income Units” means those units in the Project set aside for occupancy by Low-Income Tenants which shall consist of \_\_\_\_\_ units.

“Owner” means \_\_\_\_\_, all its successors and assigns. Where reference is made herein to Owner's Low-Income Housing Credit Application (the “Application”), this term shall also mean any previous sponsor connected with the Project.

“Project” means the multi-family rental housing development known as \_\_\_\_\_ located in \_\_\_\_\_, Massachusetts, developed on the site described in Exhibit A to this Agreement (the

“Project Land”). For Owner’s title and a legal description of the site, see the deed recorded with the \_\_\_\_\_ County Registry of Deeds at Book \_\_\_\_\_, Page \_\_\_\_\_.

“Rent Restricted” means the gross rent to be charged for a Low-Income Unit which does not exceed thirty percent (30%) of the income limitation applicable to such unit, adjusted for unit size (assuming that a unit which does not have a separate bedroom is occupied by one individual and that a unit which has one or more separate bedrooms is occupied by 1.5 individuals for each separate bedroom).

“State” means the Commonwealth of Massachusetts.

- (b) Any term not defined in this Agreement shall have the same meaning as terms defined in Section 42 of the Code and the Treasury regulations promulgated thereunder.

## SECTION 2 - RECORDING AND FILING; COVENANTS TO RUN WITH THE LAND

- (a) Upon execution, the Owner shall cause this Agreement and all amendments hereto to be recorded and filed in the \_\_\_\_\_ County Registry of Deeds and shall pay all fees and charges incurred in connection therewith. Upon recording, the Owner shall immediately transmit to DHCD evidence of the recording including the date and instrument number or deed book and page numbers. The Owner agrees that DHCD will not issue the Internal Revenue Service Form 8609 constituting final allocation of the Low-Income Tax Credit unless and until DHCD has received a certified copy of the recorded Agreement.
- (b) The Owner intends, declares and covenants, on behalf of itself and all future owners and operators of the Project Land during the term of this Agreement, that this Agreement and the covenants and restrictions set forth in this Agreement regulating and restricting the use, occupancy and transfer of the Project Land and the Project (i) shall be and are covenants running with the Project Land, encumbering the Project Land for the term of this Agreement, binding upon the Owner's successors in title and all subsequent owners and operators of the Project Land, (ii) are not merely personal covenants of the Owner, and (iii) shall bind the Owner (and the benefits shall inure to DHCD and any past, present or prospective tenant of the Project) and its respective successors and assigns during the term of this Agreement. The restrictions contained herein are intended to be construed as an affordable housing restriction as that term is defined in Section 31 of Chapter 184 of the Massachusetts General Laws, and which has the benefit of Section 32 of said Chapter 184, such that the restrictions contained herein shall not be limited in duration by any rule or operation of law but rather shall run for the full term hereof. The Owner hereby agrees that any and all requirements of the laws of the Commonwealth of Massachusetts to be satisfied

in order for the provisions of this Agreement to constitute deed restrictions and covenants running with the land shall be deemed to be satisfied in full, and that any requirements of privity of estate are intended to be satisfied, or in the alternate, that an equitable servitude has been created to insure that these restrictions run with the land. For the longer of the period the Low-Income Tax Credit is claimed or the term of this Agreement, each and every contract, deed or other instrument hereafter executed conveying the Project or portion thereof shall expressly provide that such conveyance is subject to this Agreement, provided, however, that the covenants contained herein shall survive and be effective regardless of whether such contract, deed or other instrument hereafter executed conveying the Project or portion thereof provides that such conveyance is subject to this Agreement.

- (c) The Owner covenants to obtain the consent of any prior recorded lienholder on the Project to this Agreement and such consent shall be a condition precedent to the issuance of Internal Revenue Service Form 8609 constituting final allocation of the Low-Income Tax Credit.

### SECTION 3 - REPRESENTATIONS, COVENANTS AND WARRANTIES OF THE OWNER

The Owner hereby represents, covenants and warrants as follows:

- (a) The Owner (i) is a \_\_\_\_\_ and is qualified to transact business under the laws of this State, (ii) has the power and authority to own its properties and assets and to carry on its business as now being conducted, and (iii) has the full legal right, power and authority to execute and deliver this Agreement.
- (b) The execution and performance of this Agreement by the Owner (i) will not violate or, as applicable, have not violated any provision of law, rule or regulation, or any order of any court or other agency or governmental body, and (ii) will not violate or, as applicable, have not violated any provision of any indenture, agreement, mortgage, mortgage note, or other instrument to which the Owner is a party or by which it or the Project is bound, and (iii) will not result in the creation or imposition of any prohibited encumbrance of any nature.
- (c) The Owner will, at the time of execution and delivery of this Agreement, have good and marketable title to the premises constituting the Project free and clear of any lien or encumbrance (subject to encumbrances created pursuant to this Agreement, any loan documents relating to the Project the general terms of which are approved by DHCD, or other permitted encumbrances).
- (d) There is no action, suit or proceeding at law or in equity or by or before any governmental instrumentality or other agency now pending, or, to the knowledge of the Owner, threatened against or affecting it, or any of its properties or rights, which, if adversely determined, would materially impair its right to carry on business substantially as now conducted (and as now contemplated by this Agreement) or would materially adversely affect its financial condition.

- (e) The Project constitutes or will constitute a qualified low-income building or qualified project, as applicable, as defined in Section 42 of the Code and applicable regulations.
- (f) Each unit in the Project contains complete facilities for living, sleeping, eating, cooking and sanitation (unless the Project qualifies as a single-room occupancy project or transitional housing for the homeless) which are to be used on other than a transient basis.
- (g) During the term of this Agreement, all Units subject to the Low-Income Tax Credit shall be leased and rented or made available to members of the general public who qualify as Low-Income Tenants (or otherwise qualify for occupancy of the Low-Income Units as set forth in Section 4(e) hereof) under the applicable election specified in Section 42(g) of the Code and as set forth in Section 4 (a) of this Agreement.
- (h) The Owner shall insure that all units occupied by Low-Income Tenants shall be of comparable quality to other units in the Project or if not comparable, the excess cost of the other units shall not exceed the percentage set forth in Section 42(d)(3) of the Code and the Owner will file the election provided for therein. The Low-Income Units shall be, to the extent possible, dispersed evenly throughout the Project.
- (i) During the term of this Agreement, the Owner covenants, agrees and warrants that each Low-Income Unit is and will remain suitable for occupancy and in compliance with all local health, safety and building codes.
- (j) The Owner shall not discriminate on the basis of race, creed, color, sex, age, handicap, marital status, national origin or any other basis prohibited by law in the lease, use and occupancy of the Project or in connection with the employment or application for employment of persons for the operation and management of the Project. Without limiting the foregoing, the Owner is expressly prohibited from refusing to lease to a holder of a voucher or certificate of eligibility under Section 8 of the United States Housing Act of 1937 because of the status of the prospective tenant as such a holder.
- (k) Prior to initial occupancy of any unit in the Project, the Owner shall adopt and implement (i) an affirmative fair marketing plan for all units and (ii) a tenant selection plan for the Low-Income Units, in both cases consistent with any standards and guidelines adopted by DHCD as then in effect and all applicable laws. Both the affirmative fair marketing and tenant selection plans shall be subject to review by DHCD, at DHCD's request from time to time during the term of this Agreement. If the Project is located in a predominantly white neighborhood of Boston, according to a list maintained at DHCD, the affirmative fair marketing plan shall have the percentage goals determined pursuant to section 10(g) below of this Agreement.
- (l) The Owner shall enter into a lease with each tenant of a Low-Income Unit (other than units which qualify as single-room occupancy units or transitional housing for the homeless) which

shall be for a minimum period of one (1) year and which shall provide that no tenant of a Low-Income Unit shall be evicted during the Low-Income Tenant Rental Period for any reason other than a substantial breach of a material provision of such lease. Without limiting the foregoing, the lease shall comply in all respects with applicable state, local, and federal law and the terms and conditions of this Agreement.

- (m) During the Low-Income Tenant Rental Period, the annual rental for a unit leased to a Low-Income Tenant (unless such Low-Income Tenant fails to continue to qualify as such pursuant to Section 42 of the Code) including the provision for heat, electricity and hot water shall not exceed that permitted for a Low-Income Unit. Such rental, other than at turnover, shall not be increased more often than once a year and no notice of change in rent to be charged for Low-Income Units shall be given prior to providing the affected tenants with a thirty (30) day opportunity to comment on the increase.
- (n) The Owner shall provide, on a form and in a manner acceptable to DHCD, an annual notification to each Low-Income Tenant indicating the manner in which the Gross Rents for such units are determined.
- (o) The Owner may not sell, transfer or exchange less than all of the Project during the term of this Agreement. Subject to the requirements of Section 42 of the Code and this Agreement, the Owner may sell, transfer or exchange the entire Project at any time, but the Owner shall (i) notify DHCD in writing of any sale, transfer or exchange of the Project; and (ii) notify in writing and obtain the agreement of any buyer or successor or other person acquiring the Project that such acquisition is subject to the requirements of this Agreement and to the requirements of Section 42 of the Code and applicable regulations. This provision shall not act to waive any other restriction on sale, transfer or exchange of the Project. The Owner agrees that DHCD may void any sale, transfer or exchange of the Project if the buyer or successor or other person fails to assume in writing the requirements of this Agreement and the requirements of Section 42 of the Code.
- (p) The Owner shall not demolish any part of the Project or substantially subtract from any real or personal property of the Project or permit the use of any residential rental unit for any purpose other than rental housing during the term of this Agreement unless required by law.
- (q) The Owner represents, warrants and agrees that if the Project, or any part thereof, shall be damaged or destroyed or shall be condemned or acquired for public use, the Owner (subject to the approval of the lender(s) which has provided the financing) will use its best efforts to repair and restore the Project to substantially the same condition as existed prior to the event causing such damage or destruction, or to relieve the condemnation, and thereafter to operate the Project in accordance with the terms of this Agreement.
- (r) The Owner warrants that it has not and will not execute any other agreement with provisions contradictory to, or in opposition to, the provisions hereof, and that in any event, the

requirements of this Agreement are paramount and controlling as to the rights and obligations herein set forth and supersede any other requirements in conflict herewith.

- (s) The Owner represents, warrants and agrees that the applicable fraction (as defined in section 42(c)(1) of the Code), for each taxable year during the term of this Agreement, will not be less than the applicable fraction specified in Section 1 of this Agreement.
- <(t) If the Project has received a Comprehensive Permit, the Owner's articles of organization or partnership agreement shall require the Owner to be a Limited Dividend Organization for the entire duration of the Low-Income Tenant Rental Period. Distributions of return on equity not made in any one year may be deferred and made in subsequent years. Proceeds of any refinancing, or insurance or condemnation proceeds, or from the sale of any of Owner's assets shall be excluded from the determination of the annual distribution. Any funds available in excess of that permitted to be distributed shall be used, as determined by DHCD, to either increase the number of Low-Income Units or to further reduce rents on the Low-Income Units.>
- (u) The Owner represents, warrants and agrees that if the project has received a Low-Income Tax Credit allocation as a special needs project, the Owner will maintain special needs services throughout the term of this Agreement as represented in the Owner's EOCD or DHCD approved service plan which is incorporated herein.

#### SECTION 4 - OCCUPANCY RESTRICTIONS

- (a) The Owner represents, warrants and covenants throughout the term of this Agreement and in order to satisfy the requirements of Section 42 of the Code, other applicable requirements and the representations made in the Application that no less than \_\_\_\_\_ percent of the residential units in the Project shall be both rent-restricted and occupied by individuals or families whose income is \_\_\_\_\_ percent or less of the area median gross income (Low-Income Tenants). Initially, Low-Income Tenants shall occupy \_\_\_\_\_ units (Low-Income Units); \_\_\_\_\_ of which shall be four bedroom units; \_\_\_\_\_ of which shall be three bedroom units; \_\_\_\_\_ of which shall be two bedroom units; \_\_\_\_\_ of which shall be one bedroom units; and \_\_\_\_\_ of which shall be studio or single room occupancy units. If applicable, as further represented in Owner's Application, no less than \_\_\_\_\_% of the Low-Income Units shall be occupied by Low-Income Tenants whose income is 40% or less of the area's median gross income.



- (b) If applicable, the residential units in the Project are considered exclusive of any unit(s) occupied by a full-time resident manager(s) (\_\_\_\_\_ unit(s)). DHCD and the Owner acknowledge that such unit(s) has not been included in determining the Applicable Fraction set forth in Section 1 of this Agreement.
- (c) As a condition to occupancy, each person who is intended to be a Low-Income Tenant shall be required to sign and deliver to the Owner an Income Certification using a form, acceptable to DHCD, adopted for such use by the Owner which meets the requirements of the Code and the Treasury regulations promulgated thereunder.
- (d) The determination of whether a tenant meets the Low-Income requirement shall be made by the Owner at least annually on the basis of the current income of such Low-Income Tenant.
- (e) Any Unit occupied by an individual or family who is a Low-Income Tenant at the commencement of occupancy shall continue to be treated as if occupied by a Low-Income Tenant provided that (i) such unit continues to be rent-restricted and (ii) should such Low-Income Tenant's income subsequently exceed 140% of the applicable income limit set forth in Section 4 (a) above, such tenant shall no longer be a Low-Income Tenant if any unit of comparable or smaller size is rented to a tenant who is not a Low-Income Tenant.

## SECTION 5 - CONVERSION RESTRICTIONS

The following conversion restrictions are applicable to the Project:

- (a) No tenant in the Project shall be evicted due to conversion to condominium or cooperative form of ownership unless and until said tenant has received the rights and benefits as set forth in Chapter 527 of the Acts of the Commonwealth of Massachusetts of 1983, as amended, or any successor act, as then currently in effect (the "Conversion Act") (notwithstanding any exemption provided in the third paragraph of Section 2 of the Conversion Act to the city or town in which the Project is located) and any applicable local laws and ordinances;
- (b) No tenant of a Low-Income Unit shall be evicted due to conversion to condominium or cooperative form of ownership nor shall a Low-Income Unit be converted to conventional rental housing (which shall mean housing having an annual rental greater than that permitted for Low-Income Units under the Low-Income Tax Credit rules and regulations) unless and until the following restrictions have been met and completed with respect to such unit:
  - (i) the tenant of a Low-Income Unit so affected shall be given prior written notice of intent to convert to condominium or cooperative form of ownership or to convert to conventional rental housing (the "Notice Period") of at least four (4) years, such Notice Period beginning on a date no sooner than four years prior to the expiration of the Low-Income Tenant Rental Period. Once such notice of intent to convert is provided

to a tenant, in the event such tenant later vacates the unit, the new tenant is entitled to receive notice under this subsection for a period equal to the remaining time pursuant to the original notice of intent to convert. The notice of intent shall include notice of the tenant's rights and notice of the right of first refusal provided in paragraph (iv) of this Section 5(b); the notice of intent shall also inform tenants that DHCD should be notified if the Owner is not fulfilling its obligations under this Agreement; only tenants occupying Low-Income Units within the Project shall be entitled to receive the additional rights enumerated in this paragraph; DHCD shall be provided with a copy of the notice for review and approval before such notice is sent to the Low-Income Tenant;

- (ii) the Owner shall give DHCD six months notice of its intent to convert a Project to condominiums or cooperatives; at the end of the conversion of the market rate units in a development to condominiums or cooperatives, the Owner shall certify to DHCD its compliance with the conversion terms of this Agreement;
- (iii) Every Low-Income Tenant given, or entitled to be given the notice of intent shall receive an extension of their lease or rental agreement, with substantially the same terms, subject to permissible rental increases, during the Notice Period;
- (iv) <subject to such restrictions as are imposed on the Owner by the terms of the Comprehensive Permit> in the event the Owner intends to convert the Project to a condominium or cooperative form of ownership, not later than two (2) years prior to the expiration of the Notice Period, an affected Low-Income Tenant shall receive a right of first refusal for purchase of the Unit which right shall last for a period of not less than six (6) months; such right of first refusal shall be accompanied by a copy of the purchase and sale agreement for the Unit; during this period, the Unit shall be offered to the tenant at a discount of at least ten percent (10%) from the offering price for the Unit; if the tenant of an affected unit chooses not to purchase the Unit, the Unit shall be offered for purchase to DHCD or its designee for an additional period of at least ninety (90) days at the same price the Unit was offered to the tenant;
- (v) all tenants given, or entitled to be given the notice of intent who are unable or choose not to exercise their right to purchase or to remain and to pay the conventional rental shall be entitled to relocation benefits in accordance with the Conversion Act.

## SECTION 6 - TERM OF AGREEMENT

- (a) This Agreement and the restrictions set forth herein shall commence with the first day of the Compliance period under Section 42 of the Code and shall end on the date which is ninety-nine (99) years after the commencement (the Low-Income Tenant Rental Period). This term will be determined in accordance with the Code for each building in the Project. Except as hereinafter

provided, this Agreement and the restrictions set forth herein shall not terminate or expire any earlier than the end of the Low-Income Tenant Rental Period.

- (b) Notwithstanding subsection (a) above, this Agreement and the restrictions set forth herein shall terminate on the date the Project is acquired by foreclosure or instrument in lieu of foreclosure unless the Secretary of the United States Treasury or his or her designee determines that such acquisition is part of an arrangement with the Owner, a purpose of which is to terminate this Agreement and the restrictions set forth herein.

DHCD hereby agrees to execute any and all documents necessary to evidence the foregoing termination.

- (c) Only if required by the Code, for a period of three (3) years following termination pursuant to subsection (b) above, the Owner shall not evict or terminate the tenancy of an existing tenant of any Low-Income Unit other than for good cause and shall not increase the Gross Rent above the maximum allowed under the Code with respect to such Low-Income Unit.
- (d) Notwithstanding subsections (a) and (b) above, this Agreement shall not terminate and shall remain in full force and effect to enable DHCD, and any other person with the right to enforce this Agreement pursuant to Section 8 (f) of this Agreement, to enforce and/or monitor under Section 8 of this Agreement any remaining obligations under subsection (c) above, and the Conversion Restrictions set forth in Section 5 above provided, however, in the event this Agreement has terminated pursuant to subsection (b) above, it shall be assumed for purpose of giving notice pursuant to Section 5 that the Low-Income Rental Period has ended.

## SECTION 7 - CERTIFICATIONS

On the date of execution and delivery of this Agreement, the Owner shall deliver to DHCD the following certifications or documents:

- (a) Evidence of transfer of ownership of the Project to the Owner (for projects receiving an acquisition credit);
- (b) For projects requiring a waiver of the ten year holding requirement in order to obtain a credit for the acquisition of an existing building, a copy of the waiver obtained from the Internal Revenue Service;
- (c) Opinion of Owner's Counsel as to Owner's organization, execution, delivery and enforceability of Agreement; and organizational documents for the Owner and Owner's general partner, if any, as follows:

- (i) if a limited partnership, a copy of the partnership agreement; and two separate long form certificates of legal existence (identifying general partners and any amendments) from the Massachusetts Secretary of State;
  - (ii) if a corporation, a clerk's certificate with vote, certified articles of incorporation and by-laws; and certificate of legal existence from the state of incorporation;
  - (iii) if a trust, a copy of the Declaration of Trust, a Trustee's Certificate and Direction of Beneficiaries;
  - (iv) if a limited liability company, a copy of the operating agreement; and a certificate of good standing from the Massachusetts Secretary of State; and
  - (v) any additional organizational documents as DHCD deems appropriate.
- (d) Audited certification of costs, an audited schedule of sources (including rental and/or operating subsidies) and uses (including reserves), and an audited schedule of low income housing tax credit eligible basis as well as any supplementary schedules required by DHCD in the format provided by DHCD;
  - (e) Original certification from the Owner as to the actual date the Project is "placed in service" as that term is defined in the regulations or notices promulgated under Section 42 of the Code;
  - (f) Certificate(s) of occupancy from the municipality or other governmental authority having jurisdiction;
  - (g) Original certification from the Owner of the full extent of all federal, State and local subsidies which apply (or which the Owner expects to apply) with respect to the Project;
  - (h) Original certification from the Project's Architect that the Project is in compliance with all applicable federal and state statutes and regulations in regard to the operation of adaptable and accessible housing for the handicapped;
  - (i) Letter of compliance from a certified inspector that all lead-based paint hazards have been removed from all units in the Project such that, upon occupancy, the Project will be in compliance with all applicable federal, state and local laws, codes and regulations including the Massachusetts Lead Poisoning Prevention and Control Laws, M.G.L. Chapter 111, Sections 190-199A and the regulations thereunder at 105 CMR 460.000 et seq.
  - (j) Original Release and Indemnification Agreement agreeing to release and indemnify DHCD from any claim, loss, demand or judgment as a result of the allocation of Low-Income Tax Credits to the Project or the recapture of Low-Income Tax Credits by the Internal Revenue Service;

- (k) Original certification from the Owner pursuant to Massachusetts General Laws Chapter 62C Section 49A that the Owner has complied with all laws of the Commonwealth related to taxes; and
- (l) Any and all other documents required by Section 42 of the Code or the applicable Treasury Regulations and any documents that DHCD may require.

## SECTION 8 - MONITORING AND ENFORCEMENT

- (a) The Owner agrees to comply with any monitoring plan, guidelines, procedures, or requirements as may be adopted or amended from time to time by DHCD in accordance with requirements of the Code or regulations promulgated thereunder by the U.S. Department of the Treasury, Internal Revenue Service (“applicable regulations”) or in order to monitor compliance with the provisions of this Agreement.
- (b) The Owner covenants that it will not knowingly take or permit any action that would result in a violation of the requirements of Section 42 of the Code and applicable regulations or this Agreement. Moreover, Owner covenants to take any lawful action (including amendment of this Agreement as may be necessary, in the opinion of DHCD) to comply fully with the Code and with all applicable regulations, rules, rulings, policies, procedures, or other official statements promulgated or proposed by the United States Department of the Treasury, Internal Revenue Service, from time to time pertaining to Owner's obligations under Section 42 of the Code and affecting the Project.
- (c) The Owner will permit, during normal business hours and upon reasonable notice, any duly authorized representative of DHCD (or its Authorized Delegate) to inspect any books and records of the Owner regarding the Project which pertain to compliance with the Code, applicable regulations, and this Agreement. The Owner further agrees to cooperate with any on-site inspection of the Project by DHCD (or its Authorized Delegate) during normal business hours and upon reasonable notice.
- (d) The Owner will take any and all actions reasonably necessary and required by DHCD to substantiate the Owner's compliance under the Code, applicable regulations, and this Agreement. The Owner shall at least annually (or more frequently as required by DHCD) submit to DHCD a Certification concerning program compliance in such form, including such documentation, and within such timeframe, as may be required by DHCD pursuant to any monitoring plan, guidelines, or procedure adopted or amended by DHCD. At DHCD's request, the Owner will submit any other information, documents, forms or certifications which DHCD deems reasonably necessary to substantiate the Owner's continuing compliance with the Code, applicable regulations, and this Agreement.

- (e) The Owner covenants and agrees to inform DHCD by written notice of any violation of the Owner's obligations hereunder within seven (7) business days of first discovering such violation. In accordance with the provisions of any monitoring plan, guidelines, or procedures as then may be in effect, DHCD covenants and agrees to inform the Owner by written notice of any violation of the Owner's obligations hereunder and to provide the Owner a period of time in which to correct such violation. If any violation is not corrected to the satisfaction of DHCD within the period of time specified by DHCD in a notice, or within such further time as DHCD determines is necessary to correct the violation, but not to exceed any time limitation set by applicable regulations, then without further notice, DHCD may declare a default under this Agreement effective on the date of such declaration of default, and DHCD may apply to any court, state or federal, for specific performance of this Agreement, or any other remedies at law or in equity, or take any other action as may be necessary or desirable to correct noncompliance with this Agreement. The foregoing is not intended to limit in any way DHCD's obligation to notify the Internal Revenue Service, pursuant to applicable regulations, of a noncompliance on the part of the Owner.
- (f) The Owner acknowledges that the primary purpose for requiring compliance by the Owner with the restrictions provided in this Agreement is to assure compliance of the Project and the Owner with Section 42 of the Code and the applicable regulations, and by reason thereof, the Owner in consideration for receiving Low-Income Housing Tax Credits for this Project hereby agrees and consents that DHCD and any individual who meets the income limitation applicable under Section 42 of the Code (whether a prospective, present or former occupant) shall be entitled, for any breach of the provisions hereof, and in addition to all other remedies provided by law or in equity, to enforce specific performance by the Owner of its obligations under this Agreement in a court of competent jurisdiction. The Owner hereby further specifically acknowledges that the beneficiaries of the Owner's obligations hereunder cannot be adequately compensated by monetary damages in the event of any default hereunder. In the event of a breach of this Agreement, the Owner shall reimburse DHCD for all costs and attorneys' fees incurred associated with such breach.
- (g) The Owner hereby agrees that the representations and covenants set forth herein may be relied upon by DHCD and all persons interested in Project compliance under Section 42 and the applicable regulations.
- (h) Notwithstanding anything in this Agreement to the contrary, in the event that the Owner fails to comply fully with the covenants and agreements contained herein or with the Code, all applicable regulations, rules, rulings, policies, procedures, or other official statements promulgated by the Department of the Treasury, the Internal Revenue Service or DHCD from time to time pertaining to the obligations of the Owner as set forth therein or herein, DHCD may, in addition to all of the remedies provided by law or in equity, report such noncompliance to the Internal Revenue Service which could result in penalties and/or re-capture of tax credits.

- (i) The Owner agrees to pay an annual monitoring fee in such amount and by such method as may be selected by DHCD pursuant to the applicable provisions set forth in the Commonwealth of Massachusetts 2003 Allocation Plan for the Low-Income Housing Tax Credit, as such provisions may be amended or superseded in a subsequent year's Allocation Plan. DHCD reserves the right to charge a reasonable monitoring fee to perform compliance monitoring functions after the completion of the tax credit compliance period (as defined in Section 42 of the Code) for the remainder of the term of this Agreement.
- (j) DHCD expressly reserves the right to continue monitoring, during the term of this Agreement, for compliance with the provisions of this Agreement beyond any timeframe provided for monitoring in the Code or applicable regulations.
- (k) During the tax credit compliance period (as defined in Section 42 of the Code), the Owner will retain records in accordance with the requirements of the applicable regulations, DHCD monitoring plan and/or guidelines. After the end of the compliance period, the Owner will retain records adequate to demonstrate compliance with the terms and conditions of this Agreement, including, but not necessarily limited to, income and rent records pertaining to tenants.

#### SECTION 9 - TAX CREDIT ALLOCATION

- (a) DHCD has determined that as of the date of this Agreement written above, the Project will support a Low-Income Housing Tax Credit Allocation in the amount of \_\_\_\_\_ (or insert "not applicable").
- (b) DHCD and the Owner agree that if the Tax Credit Allocation is not specified in Section 9(a) above, the Owner shall deliver to DHCD an audited certification of costs, an audited schedule of sources (including rental and/or operating subsidies) and uses (including reserves), and an audited schedule of low income housing tax credit eligible basis as well as any supplementary schedules required by DHCD in the format provided by DHCD as required by Section 7(d) of this Agreement no later some future date mutually agreeable to the parties. DHCD will thereafter notify the Owner of DHCD's final determination of the Low-Income Housing Tax Credit Allocation for the Project. Such final allocation will be specified in a written Addendum to this Agreement, to be executed by both parties and recorded in the appropriate registry of deed by the Owner.

#### SECTION 10 - MISCELLANEOUS

- (a) Severability. The invalidity of any clause, part or provision of this Agreement shall not affect the validity of the remaining portions thereof.
- (b) Notices. All notices to be given pursuant to this Agreement shall be in writing and shall be deemed given when delivered by hand or when mailed by certified or registered mail, postage

prepaid, return receipt requested, to the parties hereto at the addresses set forth below, or to such other place as a party may from time to time designate in writing.

DHCD: Department of Housing and Community Development  
One Congress Street, Tenth Floor  
Boston, MA 02114  
ATTENTION: Tax Credit Program Director

With a Copy to: Department of Housing and Community Development  
One Congress Street, Tenth Floor  
Boston, MA 02114  
ATTENTION: Chief Counsel

To the Owner:

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ATTENTION: \_\_\_\_\_

DHCD and the Owner, may, by notice given hereunder, designate any further or different addresses to which subsequent notices, certificates or other communications shall be sent.

- (c) Amendment. This Agreement may not be amended without the express written consent of DHCD and the Owner. The Owner agrees that it will take all actions necessary to effect amendment of this Agreement as may be necessary to comply with the Code and all applicable rules, regulations, policies, procedures, rulings or other official statements pertaining to the Low-Income Tax Credit.
- (d) Governing Law. This Agreement shall be governed by the laws of the Commonwealth of Massachusetts and, where applicable, the laws of the United States of America.
- (e) Survival of Obligations. The obligations of the Owner as set forth herein shall survive the allocation of the Low-Income Tax Credit and shall not be deemed to terminate or merge with the awarding of the allocation.
- (f) Metrolist Listing. If the Project is located in the Boston Standard Metropolitan Statistical Area, prior to initial tenant selection for tax credit-assisted units, and thereafter whenever there is a vacancy in a tax credit-assisted unit, the Owner shall list such unit(s) with the City of Boston's



Metrolist (Metropolitan Housing Opportunity Clearing Center), which is located at Boston City Hall, Room 966A, P.O. Box 5996, Boston, MA 02114-5996.

- (g) City of Boston - Occupancy Goals. If the Project is located in a neighborhood which is predominantly white in the City of Boston, according to a list maintained at DHCD, the affirmative fair marketing plan referenced in section 2(k) above of this Agreement shall have the percentage goals for occupancy of the Low-Income Units of the Project which reflect the racial composition of the City of Boston as determined in the most recent U.S. Census. As of the date of execution of this Agreement, these percentages are as follows:

59.0% White	10.8% Hispanic	5.2% Asian/Pacific Island
23.8% Black	.3% Native American	1.0% Other

DHCD may, from time to time during the term of this Agreement, provide the Owner with written notification of changes in the above percentage goals. The Owner agrees that upon receipt of such notification, it will amend the affirmative fair marketing plan for the Project to reflect such changed goals.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their duly authorized representatives as a sealed instrument, as of the day and year first written above.

OWNER: \_\_\_\_\_

By: \_\_\_\_\_

Type Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT

By: \_\_\_\_\_

Type Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Attachment: Exhibit A -- Description of Property

COMMONWEALTH OF MASSACHUSETTS

COUNTY OF \_\_\_\_\_, 2003

Then personally appeared before me the above-named \_\_\_\_\_ as \_\_\_\_\_ of the \_\_\_\_\_ and acknowledged the foregoing instrument to be his/her free act and deed and the free act and deed of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

COMMONWEALTH OF MASSACHUSETTS

COUNTY OF SUFFOLK \_\_\_\_\_, 2003.

Then personally appeared before me the above-named \_\_\_\_\_  
as \_\_\_\_\_ of the Department of Housing and Community  
Development and acknowledged the foregoing instrument to be his/her free act and deed and the free  
act and deed of the Department of Housing and Community Development.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Exhibit A  
Description of Property